



# West Leigh Junior School

Part of the Portico Academy Trust

**Executive Headteacher - Mrs C. Woolf**

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**PORTICO**  
ACADEMY TRUST

opening doors, unlocking potential

**CEO - Mrs C. Woolf**

20 October 2023

Dear Parents/Carers,

## Re: School Street

We are sure that you will agree that 'School Street' has been a huge success. It has made the busy road outside our school a safe place to wait to collect the children. We would like to say a huge thank you to all parents who have volunteered to stand on the School Street barrier for us.

In order for us to continue with School Street, we will need additional parent volunteers to oversee the barrier. Ideally, we would have enough volunteers so that each volunteer would only need to carry out one shift each week. We will show all volunteers how to set up and put away the barrier. We will also happily supervise your child before/after school at the office whilst you carry out this duty.

If you are able to help us maintain this fantastic initiative and carry out a weekly duty on the barrier, please indicate below, showing when you would be available. Once all replies have been received, I will put a timetable together and send this out to all volunteers.

Many thanks for your continued support.

Yours sincerely,

Mrs C. London  
Assistant Headteacher

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**Please return to Mrs. London**

**School Street**

Name: \_\_\_\_\_

Name of child/children: \_\_\_\_\_

Please tick to show which days/times you are available. Please show all that you can do – we will not sign you up to all sessions!

	Monday	Tuesday	Wednesday	Thursday	Friday
<b>8.30-8.55am</b>					
<b>3.15-3.45pm</b>					