



West Leigh Junior School

Part of the Portico Academy Trust

Executive Headteacher - Mrs C. Woolf

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opening doors, unlocking potential

CEO - Mrs C. Woolf

15th September 2020

Dear Parents/Carers,

Blended Learning – learning at home while isolating

As we are all aware there may be times in the next few months when we have to send a class home to isolate for 14 days because of a positive Covid case in the class. If this is the situation, we will post work for the children. Below are three scenarios when you will need to access this work. It is not for the children to do as homework if they are attending school, and there is no expectation that the work is completed by a child who is not attending due to illness, of any kind.

The children will need to use Showbie, which will enable them to complete the work, send it to their teacher and have a feedback response. In school, we are ensuring that the children know how to access Showbie and how to use it properly.

Over the next few days, Mr Boylan will be sending home a parents' guide to Showbie. We will advise you when it is ready to view and the instructions and videos will stay on our website and on our Facebook page. We will also post instructions on the use of Microsoft Teams.

Scenario One – Children are absent for two or three days due to Covid testing:

Each class will have a plan of lessons for the week uploaded to Showbie. These lessons will mainly be taken from The Oak National Academy – an online classroom with video lessons delivered by qualified teachers. These high quality lessons have related activities or sometimes the children are asked to complete work as they are watching. At times, we will also use videos and activities from BBC Bitesize.

Scenario Two – Children and their families are self-isolating or shielding for a fortnight:

Work will be provided following the same format as above. In this scenario, we would like families to upload the work (or a photo of the work) to Showbie by the end of the school day, so that it can be looked at by their class teacher and feedback provided.

In order to keep in touch with the child, class teachers will offer 5 minutes pre-arranged live feedback/contact twice a week – such as a telephone call or a Microsoft Teams call. For safeguarding purposes, we request that a parent or carer is present at this time.

Scenario Three – Class, Year Group or whole school closure:

We are hopeful that this scenario will not be needed, but if it is, we plan to offer live teaching via Microsoft Teams, pre-recorded video lessons by class teachers and daily work uploaded to Showbie. Work will be marked as if the child were in class as normal.

We hope that these measures will ensure that the children's educational experience is as seamless as possible.

If you are unlucky enough to need to isolate and you have any technical problems, please email support@westleigh-jun.southend.sch.uk

Yours sincerely,



Cheryl Woolf
Executive Headteacher



John Lear
Head of School