West Leigh Junior School

Principal: Mr M Aggus

PORTICO
ACADEMY TRUST
CEO - Mrs C. Woolf

Wednesday 21st October 2026

Dear Parents and Carers,

We are incredibly grateful for the support that our parents and carers give throughout the year. Whether helping on a school trip, supporting at sporting events or accompanying children on local visits, your time and enthusiasm make a real difference to the opportunities we can offer our pupils.

We would like to let you know about a recent change to safeguarding guidance. Under the new "3 in 30 days" rule, any volunteer who helps in school or on school activities on three or more occasions within a 30-day period will be required to have a Volunteer DBS check in place.

With this in mind, we are looking to create a list of parents and carers who may be willing to volunteer regularly – primarily for PE at Belfairs fields, but also at school events, educational visits, sports fixtures and other activities throughout the year. If you think this is something you would be interested in, we would love to hear from you.

A Volunteer DBS is free of charge, and the school office can guide you through the simple application process. Having a DBS already in place means that we can contact you when opportunities arise and make arrangements more easily.

If you would like to be added to our volunteer list, please complete the slip below. Your support is greatly appreciated and helps us to provide enriching experiences for all of our children.

Thank you for your continued support.

Kind regards,

Mrs London
Vice Principal

Please return to Mrs London

Child Name: _____ **Class:** _____

Parent Name: _____

I would be willing to complete a Volunteer DBS so that I can help on a regular basis.

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