



## WEST LEIGH JUNIOR SCHOOL

### School Council Meeting Minutes

**Date of Meeting:** Thursday 11<sup>th</sup> September 2025

**Attendance:** All classes were represented at today's meeting.

| Agenda Item                            | Action Points                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>School Councillor Role</b>          | <p>As this was our first meeting of the year, we began by reviewing the role of the School Council. It will be important that each class councillor (or deputy - if the councillor is absent) comes to all our meetings. These will take place every other Friday lunchtimes in 4SW.</p> <p>Councillors were also reminded about the importance of feeding back to their class after each meeting, using their own written notes and the minutes, to support them. We discussed how councillors are the 'voice' of their class so they must be prepared to listen to others and to share ideas on their behalf.</p> |
| <b>Suggestion Boxes</b>                | <p>So that everyone's voice can be heard (and good ideas shared), every class councillor (or deputy) have been asked to create a class suggestion box for their class and bring it to our next meeting on Friday 26<sup>th</sup> September. These will be used to gather opinions and ideas of each class within the school.</p>                                                                                                                                                                                                                                                                                    |
| <b>School Council Improvement Plan</b> | <p>Over the coming year, the School Council will be working on a number of projects. Before our next meeting, councillors need to gather thoughts and ideas about playtimes, lunchtimes, the school site and our local area. We are interested to hear about all the things you like, that work well as well as anything you feel could be better or improved.</p>                                                                                                                                                                                                                                                  |

**Meeting Concluded:** 12.30pm

**Date of Next Meeting:** Friday 26<sup>th</sup> September