



## WEST LEIGH JUNIOR SCHOOL

### School Council Meeting Minutes

Date of Meeting: Friday 30<sup>th</sup> September 2022

Chairperson: TBC

Secretary: TBC

Attendees: Hugo, Amber, Prudence, Isabella, Nelia, Iman, Harrison, Martha, Emilie, Sylvie, Grace, Carrie, Blake, Josh, Niamh and Jack.

Agenda Item	Points Raised	Action Points
Citizen of the Week	<ul style="list-style-type: none"><li>Nominations</li></ul>	There were no nominations this week. Please remind your class that they are able to make Citizen nominations using the boxes in the Year 5 and Year 4 corridors. Nominations from outside of school can also be emailed into the school office as these will be shared with Mrs Carr.
Class Feedback	<ul style="list-style-type: none"><li>Time to feedback</li><li>How to use the minutes</li><li></li></ul>	We discussed the importance of having an agreed time to lead class feedback sessions so that everyone is able to share their views/knows what the Council have been discussing. Mrs Carr has asked all councillors to negotiate a suitable time with their class teacher. We also discussed how to use the minutes to support feedback sessions. These will always be emailed to class teachers and will also be uploaded onto the school website.
Roles Within School Council	<ul style="list-style-type: none"><li>Chairperson</li><li>Secretary</li></ul>	Mrs Carr explained that eventually, members of the School Council would lead meetings. Councillors who would like to take on the role of the Chairperson or Secretary should write a letter to Mrs Carr, outlining why they should be given the role. Letters need to be given to Mrs Carr by Thursday 13 <sup>th</sup> October.
Children in Need	<ul style="list-style-type: none"><li>School Charity Day</li></ul>	We have decided to raise money for the Children in Need charity fundraiser once again this year. A letter will be sent to parents in due course but councillors have been asked to let their class know that there will be a non-uniform day (with a spotty theme) on Friday 18 <sup>th</sup> November.
School Improvement Plan	<ul style="list-style-type: none"><li>Play times</li></ul>	As we ran out of time, this will be discussed in greater detail at our next meeting. Councillors have been asked to gather ideas from their class before our next meeting. Ideas should relate to key areas of school/school life which they feel could be improved in some way. Councillors look forward to sharing your ideas at the next meeting.

Meeting Concluded: 12.30pm

Date of Next Meeting: Friday 14<sup>th</sup> October 2022